

## Pre-Visitation Questionnaire Completed by the Fraternity Council

The purpose of this document is to assist fraternities to prepare for the fraternal visitor.

- The completion of this questionnaire is meant to be a collaborative effort accomplished by the entire fraternity council. They may wish to meet together, discuss, and reflect upon the questions and their answers. *It is not intended to be filled out by one person.*
- A copy of the completed questionnaire is to be returned to the Fraternal Visitor by e-mail or snail mail at least two weeks prior to visitation. The Fraternal Visitor will in turn share its content with the Pastoral Visitor.
- A copy is also to be kept for the records of the local fraternity.

\*\*\*\*\*

*Date Canonically Approved:* \_\_\_\_\_

Canonically Bonded Order:  OFM  OFM Cap.  OFM Conv.  TOR

1. Name of the Fraternity: \_\_\_\_\_

2. Location of the Fraternity: \_\_\_\_\_  
\_\_\_\_\_

3. Members of the Council:

Minister: \_\_\_\_\_

Vice-Minister: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Formation Director: \_\_\_\_\_

Councilor: \_\_\_\_\_

Councilor: \_\_\_\_\_

Councilor: \_\_\_\_\_

Spiritual Assistant: \_\_\_\_\_

The current Council Members were elected on: \_\_\_\_\_

Does each council member know their responsibilities per the General Constitutions?  Yes  No

Scheduled Fraternity Meeting: \_\_\_\_\_

Fraternity Meeting Place: \_\_\_\_\_

Scheduled Council Meeting: \_\_\_\_\_

4. Fraternity Statistics:

Active Professed: \_\_\_\_\_ Candidates: \_\_\_\_\_ Inquirers: \_\_\_\_\_

Aspirants: \_\_\_\_\_ Inactive Professed: \_\_\_\_\_ Excused Members: \_\_\_\_\_

5. Introduction and Aspirant Formation:

Do you hold an annual open house or event to encourage interest in the Secular Franciscan Order?

Yes  No

Do you have an application and interview process for newcomers? Council review?  Yes  No

Is there a mutual discernment process between the council and individual at each stage of formation concerning the person's call to the OFS?  Yes  No

6. Initial Formation (inquirer, candidate):

What resources do you use for your initial formation programs?

---

---

Are the Rule and the Constitutions integrated in this phase of formation?

Yes  No How often? \_\_\_\_\_

What structure do you use for formation?

---

---

When do the formation programs meet?

---

---

What form do the instructions take?

---

7. Ongoing Formation

What structure do you use in ongoing formation?

---

Are the Rule and the Constitutions integrated in this phase of formation?

Yes  No How often? \_\_\_\_\_

What resources do you use for ongoing formation?

---

Who provides ongoing formation for the fraternity?

---

How might the quality of ongoing formation be enhanced?

---

8. Spirituality (Please address the following areas):

Common prayer: Liturgy of the Hours or other recommended sources.

---

Personal spiritual commitment of the members:

---

---

The fraternity's embodiment of Franciscan gospel values:

---

---

9. Describe the fraternity's involvement in the life and activities of the local parish(es) to which its members belong:

---

---

10. The quality of integration of life and work in the fraternity:

---

---

11. Does your fraternity have an apostolate? Please list:

---

---

12. What do you feel is the quality of spiritual assistance provided to the fraternity?

---

---

13. Has the fraternity made any efforts toward increasing vocations to the SFO or within the Church as a whole?

---

---

14. Does the fraternity publish a monthly newsletter?  Yes  No

Do you share it with other fraternities?  Yes  No

Do you have a fraternity website?  Yes  No

Provide website address:

---

15. What efforts or accomplishments is your fraternity particularly proud of?

---

---

16. Does your fraternity have any goals it has set for the coming year?

---

---

17. What are your concerns, needs or problems?

---

---

18. What questions or issues do you feel that the Fraternal Visitor can address?

---

---

19. Quality of fraternity's participation in regional activities:

---

---

20. What are the fraternity's future goals?

---

---